Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

***Failure to turn in a feedback form OR failure to provide meaningful responses****, will result in a loss of 50% of your presentation grade. (for example: “good job!” is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grad accordingly.*

**YOUR Name: Naim Ahmed**  **Team: E**

**PART 1 – Team Member Contribution**

* Please be honest in your feedback – this form is to ensure that each team member contributed to the project in equal amounts.
* Please write at least 1-3 SPECIFIC examples for each area (please don’t say “they did a good job”)

| **Team Member (list yourself!)** | **Attendance** | **Dependability** | **Quality of Work** | **Describe at least ONE thing that each group member took the lead on** | **What percentage of the final grade would you award this member? (100-0)** |
| --- | --- | --- | --- | --- | --- |
| Naim Ahmed | Attended all the meetings | Worked on time  Slight punctual | No editing was needed. teammates liked the work | Took interviews and collected data and insights. did affinity diagram | 90 |
| Md. Sajedul Islam Sajib | Attended all the meetings | Did his work on time, very punctual to work, did his work accurately | No editing needed and teammates appreciated the work highly. | Took lead on problem Statement and secondary research. Did affinity diagram | 95 |
| Taseen Tahmeed | Missed two meeting | Did done his work on time | One editing needed but did great job in persona | Took lead on user Persona and teammates liked it. | 85 |
| Santi Brata Nath (Joy) | Missed three meeting | Did done work on his time | No editing needed, done =storyboard nicely. | Took lead on storyboard and scenario | 80 |

| **Team Member (do not list yourself)** | **Would you work with this Team member again?** | **Overall comments & Comments for Your Team Members (to be shared with your teammates)** |
| --- | --- | --- |
| Md. Sajedul Islam Sajib | Yes | We have done a great job, proud of you. Will definitely love to work with you again. |
| Taseen Tahmeed | Yes | You are helpful and supportive. I liked your work. |
| Santi Brata Nath (Joy) | Yes | You are really good at storytelling. We did a great work all together. |

**(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)**

**PART 2 – Final Comments: *Do you feel that you team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)***

Our team was well balanced but needed some more coordination to make it great and effective. Proper communication and understanding is needed to the success of our group. Our project is a good initiative for the student community, but we can’t implement it properly due to the time limit of this trimester.

**PART 3 – Anything that I need to know? *Group dynamics, problems, etc… (please write something in this area to receive credit)***

There are 4 members in our group. As we are batchmates we have bonded and did our work together. But still due to communication gaps, sometimes we face difficulties conducting our meetings and work. But we have figured that out and did our work and tried to follow the deadline strictly.

**Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true: Naim Ahmed**